



State of Nevada

Invites you to apply for

Accounting Operations Supervisor



THE STATE OF NEVADA

MISSION STATEMENT:

The Nevada Way: Empowering the executive branch to provide solution-oriented customer service to residents, businesses, and visitors so

Nevada is recognized for its world-class destinations, its innovative and business-friendly economic environment, its quality of life, and its efficiently and effectively run state government.

VISION STATEMENT:

Governing with transparency and fiscal responsibility; working with local government, non-profit and industry partners; delivering dependable services to citizens and visitors; and creating opportunities for Nevadans to lead safe, healthy, prosperous, and productive lives.

“OUR CAPACITY TO ACHIEVE GREAT DEEDS WILL NEVER BE IN QUESTION, BECAUSE WE WILL FOLLOW THE NEVADA WAY – NEVER GIVE UP, NEVER GIVE IN, AND NEVER STOP DREAMING.”



Governor Joe Lombardo
STATE OF THE STATE ADDRESS

The State of Nevada, encompassing over 110,000 square miles, is a land of vast natural beauty, economic diversity, and cultural vibrancy. Known as the “Silver State” for its historic mining legacy, Nevada today is equally recognized for its dynamic cities, rugged outdoor landscapes, and spirit of independence. Anchored by metropolitan hubs like Las Vegas and Reno, Nevada also offers a rich tapestry of rural communities, tribal lands, and open desert that reflect its deep Western roots.

Home to more than 3.2 million residents, Nevada is one of the fastest-growing states in the nation. The state features no personal income tax, a favorable business climate, and year-round recreational opportunities—from world-class entertainment and dining to hiking, skiing, and stargazing beneath some of the clearest night skies in the U.S.

With over 300 days of sunshine annually in many regions, Nevada’s climate ranges from the dry heat of the Mojave Desert to the four-season beauty of the Sierra Nevada. The state is also home to Lake Tahoe, Great Basin National Park, Red Rock Canyon, and more than 800,000 acres of state park land.

Nevada balances innovation and tradition, offering a high quality of life, a growing emphasis on sustainability and technology, and a commitment to preserving the natural and cultural richness that makes the state truly one of a kind.



Nevada Gaming Control Board

MISSION STATEMENT:

The mission of the Nevada Gaming Control Board (NGCB) is to protect the integrity and stability of Nevada's gaming industry through strict regulation of all associated persons and activities, ensuring the proper collection of taxes and fees, and promoting public confidence in the industry. It accomplishes this by enforcing laws and regulations, conducting investigations and licensing, and holding licensees to high standards to ensure gaming is conducted honestly and competitively.

VISION STATEMENT:

The Nevada Gaming Control Board is the premier gaming regulator recognized for effectiveness in ensuring gaming in Nevada is conducted honestly, competitively, and free from corrupt elements.

The Administration Division provides financial, personnel and other administrative services to fulfill the missions of the Board and Commission and to support the operating divisions.

UNIT SECTIONS:

The Nevada Gaming Control Board is comprised of six internal divisions which include Administration, Audit, Enforcement, Investigations, Tax & License, Technology and the Gaming Lab. The Accounting Supervisor position is housed within the Administration Division.

THE IDEAL CANDIDATE



*Join a team where your impact
will matter from day one.*

WHAT WE'RE LOOKING FOR:

The Nevada Gaming Control Board (Board) is seeking a diverse pool of qualified candidates for the position of Accounting Operations Supervisor. This is an unclassified, full-time position located in Carson City, Nevada.

KEY QUALITIES & COMPETENCIES:

- * Leadership
- * Attention to Detail
- * Ethical Judgment
- * Strong Analytical Skills
- * Problem Solving Skills
- * Effective Communication Skills
- * Time Management Skills

WHAT YOU'LL BE DOING:

Under the general direction of the Chief or Deputy Chief of the Administration Division, the Accounting Operations Supervisor is responsible for planning, organizing, directing, and overseeing all accounting and fiscal management activities of the Board. This position also supervises assigned support staff. Examples of duties include, without limitation, managing the Board's accounting function and providing leadership to accounting staff; training, supervising, and evaluating the performance of professional, technical, and clerical personnel as assigned; preparing periodic fiscal reports and ad hoc reports for use by other entities, such as internal and external auditors and legislative and other governing bodies; establishing and maintaining accounting systems and internal reporting and records systems to provide the necessary documentation for all fiscal transactions, classifications of expenditures, current fund balances, and audit trails; assisting in biennial budgeting for the Board; and other related duties as assigned.

QUALIFICATIONS:

Required qualifications include graduation from an accredited college or university with a bachelor's degree in public administration, accounting, finance, economics, or a closely related field. A minimum of four years of progressively responsible professional experience in business, accounting, or fiscal management is required. An equivalent combination of education and experience may be considered, with both components substitutable on a year-for-year basis. A comparable combination of education and experience as described above will also be considered.

SALARY:

Salary Range up to \$124,848
(Employee/Employer Paid Retirement Plan)

LOCATION:

Carson City, Nevada

STATE BENEFITS

The State of Nevada offers a wide array of benefits to employees, including:

- Medical, dental, life, and disability insurance coverage
- Twelve paid holidays per year
- Three weeks of annual leave
- Three weeks of sick leave
- Participation in the Public Employees' Retirement System (PERS)
 - Access to a tax-sheltered deferred compensation plan
- No Social Security contributions (Medicare deduction still required)
 - Additional benefits for long-term employees
- CBA



The State of Nevada is an equal opportunity employer dedicated to building diverse, inclusive, and innovative work environments with employees who reflect our communities and enthusiastically serve them. All applicants are considered without regard to race, color, national origin, religion or belief, age, disability, sex, sexual orientation, gender identity or expression, pregnancy, domestic partnership, genetic information (GINA), or compensation and/or wages.



APPLICATION & SELECTION PROCESS

Applications will be accepted on a first-come, first-serve basis and will continue to be accepted until the position is filled. Applicants are therefore strongly encouraged to submit their applications as soon as possible. Hiring may occur at any time during the recruitment process. Interested applicants should submit their cover letter, resume, and a list of three professional references to:

All applicants who meet the minimum qualifications are invited to apply for this position and may do so by completing an application on the Nevada Gaming Control Board at <https://www.gaming.nv.gov>. In your cover letter, please indicate how you heard about this position. Only applications submitted through the website will be accepted. Applications will be accepted until the recruitment need is satisfied. The recruitment may close at any time. A background investigation will be conducted to verify the accuracy and completeness of statements made on the application and to obtain information relevant to predicting successful performance as an employee of the Board. This position requires a pre-employment drug screening.

In your cover letter please indicate how you heard about this position. If you heard about this position through a website, please specify which website.

Thank you!

